

BILL TO: Student Senate
FROM: Tyler Ward, College of Liberal Arts
RE: College of Liberal Art's Schools Council Constitution
DATE: November 19, 2020
PSSB: 21-0125-01

I ask for the approval of the following:

College of Liberal Arts School's Council Constitution

Preamble

We, the members of the College of Liberal Arts School's Council at Auburn University, do hereby establish this constitution in order to organize and coordinate programs that enhance the College's mission and, which meet the needs of its students. The overall goal of the College of Liberal Arts School's Council is to promote communication and connectivity between and among students, faculty and administrators. Additionally, the Council seeks to promote relations between the College of Liberal Arts and the Auburn University Student Government Association (SGA).

Article I

Name and Affiliations

Section I: The name of this organization is The College of Liberal Arts School's Council.

Section II: The College of Liberal Arts School's Council is affiliated with the Student Government Association and the College of Liberal Arts.

Article II

Purpose

Section I: The purpose of this organization is to serve the students within the College of Liberal Arts by connecting them with resources, providing them engagement opportunities, and supporting them through their college experience. This is done by organizing and coordinating programs that enhance the College's mission and meet the needs of its students. The organization's goals are to improve communication, collaboration and engagement among our students, faculty, and administrators.

Article III

Membership

Section I: Membership is restricted to regularly enrolled Auburn University students, faculty, and staff. No university student may be denied membership on the basis of race, sex, religion, national origin, color, age, disability, gender identity or expression, sexual orientation, or veteran status as outlined in the Auburn University Policy Regarding Prohibited Harassment of Students.

- A. In addition to complying with Auburn University Policies, SGA shall not discriminate on the basis of race, color, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, marital status, religion, ideological or political persuasion, or any combination of the aforementioned classes

Section II: General Members:

- A. CLA School's Council President
- B. CLA School's Council Vice President

- C. College of Liberal Arts Senators
- D. The College of Liberal Arts Dean or designee
- E. All appointed members as selected by the Selection Committee

Section III: Voting Members:

- A. Voting members of the College of Liberal Arts School's Council shall consist of:
 - 1. CLA School's Council President
 - 2. CLA School's Council Vice-President
 - 3. College of Liberal Arts Senators
 - 4. All appointed members as selected by the Selection Committee
- B. The College of Liberal Arts School's Council President shall vote only when necessary to break a tie
- C. The Selection Committee is tasked with the appointment of all remaining members of the School's Council that are needed to fulfill the purpose of the council
- D. The Selection Committee has the responsibility to appoint and approve, by majority vote, the remaining members of the School's Council within one (1) month following SGA elections
- E. The Selection Committee shall consist of:
 - 1. CLA School's Council President
 - 2. CLA School's Council Vice President
 - 3. College of Liberal Arts Senators
 - 4. All Voting members must fall within parameters of the SGA Code of Laws Chapter 1004.4, 1004.5, 1004.6, and 1004.7

Article IV

Officers

Section I: Officers within the College of Liberal Arts School's Council shall consist of:

A. College of Liberal Arts School's Council President

B. CLA School's Council Vice President

C. All appointed members as selected by the Selection Committee

Section II: The School's Council selection committee shall decide upon all director positions and assign roles within one (1) month following elections.

Section III: All members of the CLA School's Council are bound by governed by SGA Code of Laws Title V: School Officers and School Councils.

Article V

Advisors

Section I: The College of Liberal Arts Dean (or designee) is a general member of the School's Council.

Section II: The College of Liberal Arts Dean (or designee) serves in an advisory role to the School's Council and does not have voting privileges, attendance requirements, or specified roles.

Section III: The College of Liberal Arts Dean (or designee) shall be notified of meeting times and locations and attendance is optional.

Article VI

Meetings

Section I: The CLA School's Council must hold at least two (2) regular meetings per academic month in order to conduct its affairs and may add any additional meetings as necessary.

Section II: A regular meeting shall constitute emailed correspondence and/or verbal communication at least one week in advance of a scheduled meeting. This correspondence and/or verbal communication is to be organized by the CLA School's Council Vice President, and will include times and locations.

Section III: Quorum of the CLA School's Council shall be a simple majority of the members.

Section IV: A member of the CLA School's Council is allowed two (2) unexcused absences from regular meetings during one academic year (excluding summer semesters). Upon the second absence from a regular meeting, the College of Liberal Arts School's Council President is required to warn the individual in question.

Section V: Upon the third unexcused absence of a regular meeting in one academic year, the individual in question can be dismissed from the CLA School's Council. A replacement may be appointed should the council feel one is needed.

A. Excused absences must follow the guidelines of the Auburn University Policy on Class Attendance

B. Any absence can be voted on to be excused by the council if the absent member ~~who~~ ~~is absent~~ submits an explanation and reason for the absence

C. Dismissal of a member of the CLA School's Council must be voted on by all voting members of the CLA School's Council and must meet the two-thirds (2/3) requirement in order to dismiss

Article VII

Responsibilities

- Section I: It is the responsibility of all CLA School's Council members to organize and coordinate programs ~~that~~ ~~which~~ enhance the College's mission and/or meet the needs of all College of Liberal Art students.
- Section II: It is the responsibility of the CLA School's Council to organize annually an Outreach forum for College of Liberal Art students to voice concerns, opinions, and suggestions with regards to the College's operations.
- Section III: It is the responsibility of the CLA School's Council to nominate an outstanding faculty member and to coordinate with the Dean to nominate an outstanding student for the annual College of Liberal Arts Awards Banquet.
- Section IV: Council members shall complete one (1) office hour per week while in their current positions. The SGA College of Liberal Arts President and Vice President shall complete two (2) office hours per week.
- Section V: All members of the CLA School's Council are bound and governed by SGA Code of Laws Title V: School Officers and School Councils.

Article VIII

Amendments

Section I: The School's Council may make any additions or amendments to this constitution. The constitution may be amended, repealed and replaced, or altered at any regular meeting of the School's Council by a two-thirds (2/3) vote of the members present. Changes can be proposed by any member of the School's Council for the duration of that meeting by a majority vote of the members present.

Section II: All changes to the CLA School's Council Constitution must be voted on by the SGA Student Senate before the Amendment is final.

Bylaws of the College of Liberal Arts School's Council

Article I

Membership

Section I: Selection Process

- A. All non-elected members of the CLA School's Council will be appointed by elected members of the Council
- B. Elected members are CLA School's Council President, CLA School's Council Vice-President, and CLA Senators
- C. Non-elected members shall consist of any position that the elected members deem necessary to complete the College's mission

Section II: Rights, Duties, and Responsibilities

- A. All members of the CLA School's Council should represent the students of the College of Liberal Arts to the best of their abilities

- B. Members should gather feedback from students in the College and act accordingly
- C. Responsibilities include attendance of meetings and completion of office hours in accordance with SGA Code of Laws 500.3.1 and ~~in~~ Article VII Section IV of the Constitution

Section III: Expulsion and Resignation Procedures

- A. Per the Constitution, any member of the College of Liberal Arts School's Council who has three or more unexcused absences in a given academic school year will be dismissed from the Council
 - 1. CLA Senators are excepted from this rule as they are only required to attend two meetings per semester

Section IV: Dues

- A. There are no membership dues associated with CLA Schools Council

Article II

Officer Duties

~~Section I: The specific roles and responsibilities of each officer position should be included here.~~

A. President

- 1. Serve as the Official Student Representative for the College of Liberal Arts
preside over CLA School's Council Meetings, delegate necessary duties, and
address any issues pertain to the completion of the duties of School's council as
they arise

Section II: Vice President

- A. Shall preside in the absence of the President, plans meeting dates and times for all School's Council Meetings, and assist the president with the planning and delegation of duties

Section III: Secretary

- A. Assist and support all members of the College of Liberal Arts School's Council to ensure the proper completion of duties, to collect meeting minutes, to draft and distribute a monthly newsletter, and to, with the assistance of the President and Vice President, create a year-end report

Section IV: Senators

- A. Act as liaisons between the College of Liberal Arts and SGA Senate meetings.

Section V: Director of Programs

- A. To ensure proper planning and execution of all events decided on by the School's Council

Section VI: Director of Public Relations

- A. Publicizes events and anything that the school is involved with while maintaining the Council's image and ensuring that it aligns with the SGA marketing strategy

Section VII: Director of Outreach

- A. Maintain an accurate listing of College of Liberal Arts Organizations and the primary contacts of each, preside over the yearly outreach forum, and ensure representation of all student voices within the College of Liberal Arts

Section VIII: Director of Student Engagement

- A. Serves as a liaison between students and the Director of Programs to promote student programs and College engagement

Article III

Appointment of Directors

Section I: Appointment Process

- A. All Directors will be chosen through an application and interview process determined by the President and Vice President

Section II: Application Process

- A. The application shall open the week following the election of the President and Vice President of the School's Council

Section III: Qualification Requirements

- A. All candidates for office must meet all requirements for office listed in Title V of the SGA Code of Laws

Section IV: Appointment Process

- A. All Director positions will be confirmed by a two-thirds vote of the School's Council President, Vice President, and Senators

Section V: Removal From Office

- A. If an officer decides to step down from an office or is no longer enrolled the President should nominate an individual who filled out an application at the beginning of their term. This person would be confirmed by a two-thirds vote of all voting members
- B. If an officer is removed from office the President should nominate an individual who filled out an application at the beginning of their term. This person would be confirmed by a two-thirds vote of all voting members

Adopted on:

CLA School's Council President

CLA School's Council Vice President

College of Liberal Arts Dean

BILL TO: Student Senate
FROM: Kyla Mathner, College of Education
RE: College of Education Revised Constitution
DATE: November 19, 2020
PSSB: 21-0125-02

I ask for the approval of the following:

AUBURN UNIVERSITY
COLLEGE OF EDUCATION
STUDENT COUNCIL CONSTITUTION

Preamble

We, the members of the Auburn University College of Education Student Council, do hereby establish this constitution in exercise of the authority delegated to us by the Auburn University Student Government Association.

Article I. Name

Section 1. The name of this organization shall be the College of Education Student Council of Auburn University.

Article II. Purpose

Section 1. To coordinate the activities of the College of Education Student Council and its organizations and to act in advisory capacity to those organizations.

Section 2. To assist in fostering a harmonious relationship between the students, members, and faculty of the College of Education.

Section 3. To serve as a liaison between student, member organizations, administration, and faculty of the College of Education and the Auburn University Student Government Association.

Section 4. To assist in developing and maintaining a professional school spirit.

Section 5. To assist in developing leadership skills in those students participating in the College of Education Student Council.

Section 6. To provide community service opportunities for College of Education students.

Article III. Membership

Section 1. Membership in the School Council shall include the Council's President and Vice President, which are elected by way of the Student Government Association's official elections, and the following roles which are to be appointed by the College of Education School Council's President and Vice President.

Section 2. College of Education Appointed Officers:

2.1 Director of Programs

2.2 Director of College of Education Outreach

2.3 Director of Inclusion and Diversity

2.4 Director of University and Social Outreach

Section 3. In addition to the preceding members, those students who are members and volunteers of the following committees shall be considered members of the Student Council. Committees shall be reviewed annually by the Student Council and additional committees may be added or existing committees may be removed. The committee leaders are responsible for tasks assigned by the executive board as well as recruiting members for their committees.

Section 4. All College of Education senator(s) are assigned to serve on a committee. These include:

4.1 Executive

4.2 Budget and Finance

4.3 Academic Affairs

4.4 Student affairs

4.5 Diversity, Equity, and Inclusion

Section 5. Each College of Education Student Council Officers (elected and appointed) shall be allowed one vote. If a tie should occur, the President of the Student Council shall cast the deciding vote.

Section 6. Any student organization for the College of Education of Auburn University may seek membership into the Student Council. It is the task of the Council's President and Vice President to fill all Council positions. To

fill positions, the President and Vice President may use applications or any other method they see fit at the time.

- Section 7.** The President and/or Vice President of the Student Council has the right to request approval by the Student Council for the removal or reassignment of any committee chairperson or appointed member not adequately doing his or her job. This requires a 2/3 majority approval by voting members attending the regularly scheduled council meeting at which the request is made.

Article IV. Meetings

- Section 1.** The Student Council shall have a general meeting at least once a month during the school year, and as needed during the summer semester, to transact business. The Student Council elected and appointed officers will have an officers meeting at least once a month, prior to the general meeting. During the summer semester, no business will be conducted that directly affects member organizations.
- Section 2.** Upon missing one scheduled meeting of the Student Council without prior approval, the President will notify the officer and give them a warning that upon missing one other meeting unexcused in that administrative year, they will forfeit their voting rights and their officer position will become inactive. The inactive officer may request an audience with the President, Vice President, and faculty advisor to seek reinstatement.
- Section 3.** If the President of the Student Council is not present at a meeting, then the Vice President shall preside. If the Vice President is not present, then the Director of Programs will preside. If the Director of Programs is not present, the meeting will be rescheduled.
- Section 4.** All officers are required to attend all regularly scheduled meetings, including but not limited to officer meetings, general meetings, and special projects. An officer may be excused by contacting the President prior to the meeting.
- Section 5.** All Student Council members are required to check their e-mail regularly and respond to Student Council e-mails within 24 hours.
- Section 6.** The Vice President shall take roll at each Council meeting. This roll will include all elected and appointed officers. The Vice President will report any officer absences to the President.

Article V. Officers

- Section 1.** The elected officers shall be: President, Vice President, and College of Education Senators. The appointed officers shall be: Director of Programs, Director of College of Education Outreach, Director of Inclusion and Diversity, and Director of University and Social Outreach.
- Section 2.** The President and Vice President of the College of Education Student Council, elected by the student body of the College during Student Government Elections, shall serve as President and Vice President of the Council. If there are no candidates running in the Student Government elections then the Student Government Association will appoint these officer positions, with approval from the Council's Faculty Advisor.
- Section 3.** The President shall preside at all meetings, be the official student representative of the College of Education, appoint necessary committees for the proper functioning of the Student Council, and shall have the authority to call meetings of the Council. The President and Vice President shall also review the bank account and ensure that transactions are recorded properly and that the account is balanced twice a semester, or as needed.
- Section 4.** The Vice President shall serve in the absence of the President, oversee and coordinate committee operations, and perform all other duties assigned by the President.
- Section 5.** The Director of Programs shall keep the minutes of all Student Council meetings. The Director of Programs should be the Council's liaison for all Council-sponsored events.
- Section 6.** The Director of College of Education Outreach officer will be the official liaison between College of Education students, faculty, and School Council.
- Section 7.** The Director of Inclusion and Diversity officer shall be the official liaison between students and faculty members that identify as a member of a minority group and the School Council.
- Section 8.** The Director of University and Social Outreach officer shall be the official liaison between the Council and University departments and affairs. This officer shall also take charge of any Council social media and web pages.

Article VI. Rules of Order

- Section 1.** Robert's Rules of Order shall govern all parliamentary questions.

Section 2. Quorums for the transaction of business shall be the simple majority of the voting delegates of the Student Council at regularly scheduled meetings. Quorums may also be achieved through electronic vote via the Council's listserv. The vote will be tallied using the simple majority of voting members who reply within 72 hours. If voting members miss an electronic voting deadline then they forfeit their vote on that particular issue.

Article VII. Amendments

Section 1. Proposed amendments to the Constitution of the Student Council shall be submitted to the President of the Council in writing.

Section 2. Amendments to the Constitution of the Student Council must receive a 2/3 member majority vote.

Article VIII. Ratification

Section 1. This constitution shall supersede any previous constitutions.

BILL TO: Student Senate
FROM: Molly Sullivan, At-Large
RE: Removal of Boards from Senate Committee
DATE: November 19, 2020
PSSB: 21-0125-03

I ask for the approval of the following:

CHAPTER 303- Student Senate Standing Committees

303.1 Meetings of standing committees ~~or boards~~ shall be chosen at the discretion of the chairperson of the committee ~~or board~~ or the President of the Student Senate.

303.1.1 The presence of two-thirds (2/3) of the voting members of a standing committee shall constitute a quorum.

BILL TO: Student Senate

FROM: Kadin Christian, College of Business

RE: Program Expansion Fund Request regarding Community Service, Black Student Union

DATE: January 19, 2021

PSSB: 21-0201-01

I ask for the approval of the following:

The amount of \$2,000.00 to be allocated to the Black Student Union as a Program Expansion Fund for the line-item Community Service. The additional funds will help contribute to the community service event Martin Luther King Jr. Day of Service which is partnered with Alternate Student Breaks.

BILL TO: Student Senate

FROM: Andrew Dismukes, College of Business

RE: College of Liberal Arts Senator Appointment Confirmation

DATE: January 19, 2021

PSSB: 21-0201-03

I ask for the approval of the following:

Lydia Maxwell, *College of Liberal Arts Senator*

BILL TO: Student Senate

FROM: Andrew Dismukes, College of Business

RE: College of Human Sciences Appointment Confirmation

DATE: January 19, 2021

PSSB: 21-0201-17

I ask for the approval of the following:

Karstin Brewis, *College of Human Sciences*