

Hays Kassen Vice President

Caroline Willoughby Treasurer

Landon McNellage
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Student Government Association

SGA Bill of Law

PSSB: 21-0201-04

Name of Law: Definitions Chapter Addition to Code of Laws

Student Senate Sponsor(s): Molly Sullivan, At Large

Date of Student Senate Approval: February 1, 2021

Vote: Passed

Reviewed by the President of the	
Student Senate:	Date:
	Mr. Hays Kassen
Approved by the President of the	
Student Government Association:	Date:
	Ms. Ada Ruth Huntley
Reviewed by the Advisor of	
Student Governance	Date:
	Mr. Pearson Brown
Reviewed by the Assistant Director	
of Student Involvement:	Date:
	Mr. Brad Smith
Reviewed by the Director of	
Student Involvement:	Date:
	Mr. Corey Edwards
Reviewed by the Senior Vice President	
of Student Affairs:	Date:
	Dr. Bobby Woodard
Approved by the President	
of Auburn University:	Date:
	Dr. Jay Gogue

Copies to be filled with:

President of the Student Senate • President of the Student Government

Association •

Advisor to the Student Senate



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BILL TO: Student Senate

FROM: Molly Sullivan, At-Large

RE: Definitions Chapter Addition to Code of Laws

DATE: January 19, 2021 **PSSB:** 21-0201-04

I ask for the approval of the following:

CHAPTER 308 – Impeachment

	initions-
308.1.1	Impeachment- Formal charge or charges brought against the accused.
308.1.2	Articles of Impeachment Written charges detailing reason or reasons for impeachment.
308.1.3	Accused- the official against whom the articles of impeachment are being brought.

TITLE VI Auxiliary Groups

Chapter 600- Definitions and Requirements

- Auxiliary groups are organizations managed by Student Government Association officials but are not considered to be a formal branch of SGA.
 - The opportunity to participate in aAuxiliary gGroups shall be open to all Auburn University Students.
 - Students that hold positions in any branch of SGA are permitted to participate in a Auxiliary g Groups in the same manner as any other student.
 - Auxiliary groups must comply with the SGA anti-discrimination policy as laid out in Chapter 1500.2.



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TITLE IX Student Activity Organizations

CHAPTER 900-Definition Roles of Student Activity Organizations

Contest Hearing.

CHAPTER 1019 Definitions

1019.1	The definitions included below serve as a point of reference. For complete
	information on each definition/topic, Candidates should consult the
	applicable Election Law.
1019.	
	writing to have an alleged infraction of the Election Law. Also, may

1019.1.2 Actively Campaigning- Any activity directly garnering support for any candidate.

refer to any Candidate's Campaign that is the Accused Party in a

- 1019.1.3 Appeal Form An Elections Board form used by Candidate's in order to officially appeal a decision or ruling made by the Elections Board.
- 1019.1.4 Billboards Signs that are painted or printed and used to promote a Candidate; are placed either in private locations such as a front yard or in the front of a local business.
- 1019.1.5 Budget- An itemized summary of actual expenditures purchased or donated for the purpose of Campaigning.
 - 1019.1.6 Budget Record Form- A form used to report all actual expenditures purchased or donated for the purpose of Campaigning.
 - 1019.1.7 Campaign (noun) The collective body including Campaign Supporters, Campaign Staff, and Candidate.
- 1019.1.8 Campaign (verb)- To promote a Candidate or garner votes for the purpose of electing that Candidate.
- 1019.1.9 Campaign Kick-off- Official start to the Formal Campaigning time period.
 - 1019.1.10 Campaign Manager—The sole spokesperson for a Candidate's—Campaign who has submitted a Declaration of Intent and is—responsible for the actions of the Campaign.



President

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1019.1.11	Campaign Materials Any material approved by the Board of Election designed to promote and publicize a Candidate for the purpose of
	— Campaigning.
1019.1.12	Campaign Organization- The initial organization of a Campaign
	including the selection of major Campaign Staff positions such as
	Campaign Manager and no more than five (5) committee heads.
1019.1.13	Campaign Preparation-Time period of preparation after Campaign
	Organization and before Preliminary Campaigning begins during
	Spring Elections.
1019.1.14	Campaign Staff- Any Auburn University student who has a specific
	responsibility that works to promote a Candidate and/or garner votes
	for the purpose of electing that Candidate.
1019.1.15	Campaign Staff Form Form whereby Major Candidates list and
	make known the members of their Campaign Staff.
1019.1.16	Campaign Supporters Any Auburn University student who publicly
	promotes a Candidate by wearing a T-shirt or nametag for the
	purpose of garnering a vote. A Campaign Supporter has no-
	designated responsibility to that Candidate's Campaign Staff.
1019.1.17	Campaign Week The time period delineated by the Director(s) of
	-Election starting at Campaign Kick off and ending on Voting-
	Day(s); also known as the Formal Campaigning Period.
1019.1.18	Campaigning Any action by a Campaign Supporter, Campaign
	Staff member, or Candidate that seeks to promote that Campaign or
	garner votes for the purpose of electing that Candidate.
1019.1.19	J I and a grant of the state of
	making themselves available for campus and/or school wide-
	elections. Refers to both Major and Minor Candidates.
1019.1.20	Candidates' Orientation- A meeting held after potential Candidates
	have submitted their Declaration of Intent but before the
	Candidate's Election Law Test. The purpose of this orientation is to
	review the rules and regulations governing the Election Process.
1019.1.21	Candidates' Posters- A form of Campaign Material no larger than
	eight and a half (8.5) inches by eleven (11) inches printed by

individual Candidates for the purpose of Campaigning.

Colors- The colors used on all Campaign Material.



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1019.1.23	Contest Hearing - A Formal Elections Board hearing established for the purpose of hearing and ruling on a formal complaint contesting the results of an SGA election.
	results of an SOA election.
1019.1.24	Contesting Party- Any Auburn University student, eligible to vote, who files a formal Contest Form.
1019.1.25	Contest Form An Elections Board form that states a formal contesting of the election results and provides the grounds and evidence with which the Contesting Party intends to use in the Contest Hearing.
1019.1.26	Conglomerate Posters Posters that are printed by the Director(s) of Elections for Major Candidates that include a picture and the names of all Candidates.
1019.1.27	Declaration of Intent The official document prospective Candidates must sign to declare their candidacy, to agree to abide by the Election Law, and to release governing bodies from liability.
1019.1.28	Debates A time provided for Major Candidates to discuss their Platform and answer questions from constituents.
1019.1.29	Disqualify- To render unqualified or unfit. To declare unqualified or ineligible. To deprive of legal rights, powers, or privileges. To remove Candidate from Election Process.
1019.1.30	Disqualification- The act of disqualifying.
1019.1.31	Donations- Any monies, supplies, food, or professional services offered or sought for use to a Campaign or Candidate, including previously owned material.
1019.1.32	— Door-to-door Campaigning- The process of distributing Campaign— Material or Campaigning residence to residence.
1019.1.33	Drawings The process by which Candidates draw random numbers for selection of Colors, Eagle Eye Appearances, Concourse Times, Marque locations, Painted Window locations, Conglomerate Poster

Positions, and other items deemed necessary by the Director(s) of

Eagle Eye TV Appearance- A short spot on the campus television

station, Eagle Eye TV made by Major Candidates.

1019.1.35 E-Board- An informal term often used to refer to the Elections Board.

Election.

1019.1.34



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- 1019.1.36 Endorse/Endorsement- The open and public support of a Candidate for the purpose of garnering votes or gaining influence for that Candidate. Endorsing a Candidate includes wearing T shirts, wearing nametags, or distributing Campaign Material.
 - Election Law- Title X of the SGA Code of Laws consisting of rules and regulations which govern the Election Process; official and most current version can be found online on the SGA webpage.
 - 1019.1.38 Election Law Test- A test designed by the Elections Board and administered by the Director(s) of Elections to Candidates for the purpose of qualification.
 - 1019.1.39 Election Packet- A supplemental packet distributed by the Director(s) of Elections to assist Campaigns in the Election Process; does not contain rules and regulations.
 - 1019.1.40 Elections Process The method by which a student is elected to a campus position.
 - 1019.1.41 Escorts A group of no more than five Auburn University
 Students, eligible to vote, who attend various campaign events
 and functions with a Major Candidate for the purpose of
 showing support for that candidate.
 - Final Campaign Material Approval Any Campaign Material that, after being submitted to the Board of Elections for Initial Campaign Material approval is given final approval by the Board of Elections for actual use during Campaign Week.
 - 1019.1.43 Formal Campaigning The time period during which Candidates may—fully Campaign, utilizing all approved methods and Campaign materials to garner votes.
 - 1019.1.44 Gimmick Anything unique or not specified as Campaign
 Material that the Candidate uses to distinguish themselves from
 other Candidates.
 - 1019.1.45 Handbill A form of Campaign Material no larger than eight and a half (8.5) inches by five and a half (5.5) inches printed by individual Candidates for the purpose of Campaigning.
 - 1019.1.46 Initial Campaign Material Approval Any Campaign Material submitted to the Board of Elections for approval of use during Campaign Week; must be submitted in as close to actual form aspossible without the production of material; ex. actual proof of material from printer of what the Campaign Material will look like when printed.



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- 1019.1.47 Major Candidate Any Candidate seeking election to one (1) of three (3) major Student Government Association executive positions (President, Vice President, or Treasurer) or the positions of Miss Homecoming and Miss Auburn.
 - 1019.1.47.1 Major Candidate Contract Contract given to off-campusbusinesses and residents by Major Candidates to securelocations for Campaigning by way of Billboards and Marquees and Painted Windows.
- 1019.1.48 Marquees Signs of local businesses that may contain the names of individual Major Candidates, position sought, and voting dates for the purpose of Campaigning.
- Mass Media A term referring to the use of mailboxes, public address systems, newspapers, radio, television, electronic mail (e-mail), internet, periodicals, newsletters, bulletins, personal websites, and other publications that address a large audience.
- 1019.1.50 Minor Candidate Any Candidate seeking election to a Student-Government Association Senate or College/School President and Vice President position.
- 1019.1.51 Nomination Form An Elections Board form used by any campus organization, fraternity, sorority, or residence hall to nominate an Auburn student for the positions of Miss Auburn or Miss Homecoming.
- 1019.1.52 Official Campaign Staff Meeting Meetings utilized amongstcampaign staff for administrative purposes.
- 1019.1.53 On Campus any academic and/or administrative buildings and/or walkways on Auburn University's campus, as well as any other locations designated by the Director(s) of Elections.
- 1019.1.54 Painted Windows Windows of local businesses that are painted by Miss Homecoming and Miss Auburn Candidates with a four(4) foot by four(4) foot design for the purpose of campaigning.
- 1019.1.55 Platform- A statement of purpose outlining a Candidate's reasonsfor running for office and goals they hope to accomplish.
- 1019.1.56 Platform Form turned in the Director(s) of Elections that contains a Candidate's platform.
- 1019.1.57 Private Location- Locations for Billboards and Campaign Material that are privately owned residences.



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- 1019.1.58 Political Parties—A group of students organized under one groupname as Candidates for Senate and/or School Officers. The Political Party name—appears next to the name of the Candidates on the ballot but does not affect the method in which votes are cast.
- 1019.1.59 Polling Station Any place where an electronic device is available for people to vote but would not normally be available for public access. Polling Stations may only be established by the elections Directorate.
- Preliminary Campaigning—The time period preceding Campaign
 Kickoffs and Formal Campaigning during which Spring Candidates
 may publicize their candidacy and the SGA Elections by
 distributing and placing billboards, posters, at approved on campus
 and off campus locations.
- 1019.1.61 Public Location Locations for Billboards and Campaign Material that are owned by the City of Auburn and its businesses.
 - Spring Elections Information Session A meeting held prior to potential Candidates submitting their Declaration of Intent to inform Candidates about the various positions elected, the responsibilities of the positions, and general information running a Campaign.
 - 1019.1.63 SGA Student Government Association.
- 1019.1.64 Support To aid the cause, policy, or interests of a Candidates'

 Campaign. To argue in favor of, advocate.
 - 1019.1.65 T-Shirts- A form of Campaign Material in which individual Candidates print a message on a maximum of four hundred (400) t-shirts for the purpose of Campaigning; may be utilized by all Major Candidates.
 - Violation- Any action by a Campaign that is not allowed in the Student Government Association Code of Laws or approved by the Elections Board is in violation of the Student Government Code of Laws and will result in sanctions imposed by the Board of Elections.
 - 1019.1.66.1 An alleged violation does not include evidence of the violation. Evidence may be made available upon request.
 - 1019.1.67 Violation Form- An official Elections Board form, submitted to the SGA office, that reports an alleged infraction of Election Law.



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1019.1.68 Voting Days The day or days delineated by the Elections Board during which votes for Candidates are cast.

1019.1.69 Withdrawal Form- Official form used to withdraw from the ElectionsProcess and to remove one's name from the ballot

CHAPTER 1600 – Definitions

1600.1	Accused - The official against whom the articles of impeachment are being
	brought.

- Accused Party (Accused Campaign) Any Campaign reported in writing to have an alleged infraction of the Election Law. Also, may refer to any Candidate's Campaign that is the Accused Party in a Contest Hearing.
- 1600.3 Actively Campaigning- Any activity directly garnering support for any candidate.
- Appeal Form An Elections Board form used by Candidate's in order to officially appeal a decision or ruling made by the Elections Board.
- 1600.5 Articles of Impeachment Written charges detailing reason or reasons for impeachment.

Auxiliary Groups - Auxiliary groups are organizations managed by Student Government Association officials but are not considered to be a formal branch of SGA.

Billboards - Signs that are painted or printed and used to promote a Candidate; are placed either in private locations such as a front yard or in the front of a local business.

Budget - An itemized summary of actual expenditures purchased or donated for the purpose of Campaigning.

Budget Record Form - A form used to report all actual expenditures purchased or donated for the purpose of Campaigning.

1600.9 Campaign (noun) – The collective body including Campaign Supporters, Campaign Staff, and Candidate.

1600.10 Campaign (verb) – To promote a Candidate or garner votes for the purpose of electing that Candidate.

1600.11 Campaign Kick-off – Official start to the Formal Campaigning time period.



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1600.12 Campaign Manager – The sole spokesperson for a Candidate's Campaign who has submitted a Declaration of Intent and is responsible for the actions of the Campaign.

1600.13 Campaign Materials – Any material approved by the Board of Elections designed to promote and publicize a Candidate for the purpose of Campaigning.

1600.14 Campaign Organization – The initial organization of a Campaign including the selection of major Campaign Staff positions such as Campaign Manager and no more than five (5) committee heads.

Campaign Preparation -Time period of preparation after Campaign Organization and before Preliminary Campaigning begins during Spring Elections.

1600.16 Campaign Staff- Any Auburn University student who has a specific responsibility that works to promote a Candidate and/or garner votes for the purpose of electing that Candidate.

1600.17 Campaign Staff Form - Form whereby Major Candidates list and make known the members of their Campaign Staff.

Campaign Supporters – Any Auburn University student who publicly promotes a Candidate by wearing a T-shirt or nametag for the purpose of garnering a vote. A Campaign Supporter has no designated responsibility to that Candidate's Campaign Staff.

Campaign Week – The time period delineated by the Director(s) of Election starting at Campaign Kick-off and ending on Voting Day(s); also known as the Formal Campaigning Period.

1600.20 Campaigning – Any action by a Campaign Supporter, Campaign Staff member, or Candidate that seeks to promote that Campaign or garner votes for the purpose of electing that Candidate.

1600.21 Candidate – Any person who has signed the Declaration of Intent making themselves available for campus and/or school wide elections. Refers to both Major and Minor Candidates.

Candidates' Orientation – A meeting held after potential Candidates have submitted their Declaration of Intent but before the Candidate's Election Law Test. The purpose of this orientation is to review the rules and regulations governing the Election Process.



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Candidates' Posters – A form of Campaign Material no larger than eight and a half (8.5) inches by eleven (11) inches printed by individual Candidates for the purpose of Campaigning.

- 1600.24 Colors The colors used on all Campaign Material.
- **1600.25** Committee a subdivision of any Organization
- Contest Hearing A Formal Elections Board hearing established for the purpose of hearing and ruling on a formal complaint contesting the results of an SGA election.
- 1600.27 Contesting Party Any Auburn University student, eligible to vote, who files a formal Contest Form.
- Contest Form An Elections Board form that states a formal contesting of the election results and provides the grounds and evidence with which the Contesting Party intends to use in the Contest Hearing.
- Conglomerate Posters Posters that are printed by the Director(s) of Elections for Major Candidates that include a picture and the names of all Candidates.
- 1600.30 Declaration of Intent The official document prospective Candidates must sign to declare their candidacy, to agree to abide by the Election Law, and to release governing bodies from liability.
- 1600.31 Debates A time provided for Major Candidates to discuss their Platform and answer questions from constituents.
- Disqualify To render unqualified or unfit. To declare unqualified or ineligible. To deprive of legal rights, powers, or privileges. To remove Candidate from Election Process.
- **1600.33** Disqualification The act of disqualifying.
- Donations Any monies, supplies, food, or professional services offered or sought for use to a Campaign or Candidate, including previously owned material.
- 1600.33 Door-to-door Campaigning The process of distributing Campaign Material or Campaigning residence to residence.
- Drawings The process by which Candidates draw random numbers for selection of Colors, Eagle Eye Appearances, Concourse Times, Marquee locations, Painted Window locations, Conglomerate Poster Positions, and other items deemed necessary by the Director(s) of Election

		Student Government Association
Ada Ruth Huntley President	1600.35	Eagle Eye Appearance – A short spot on the campus television station, Eagle Eye, made by Major Candidates.
Hays Kassen Vice President	1600.36	E-Board – An informal term often used referring to the Elections Board.
Caroline Willoughby Treasurer Landon McNellage	1600.37	Election Law – Title X of the SGA Code of Laws consisting of rules and regulations which govern the Election Process; official and most current version can be found online on the SGA web page.
Executive Vice President Communications and Marketing Sarah Jane Levine	1600.38	Election Law Test – A test designed by the Elections Board and administered by the Director(s) of Elections to Candidates for the purpose of qualification.
Executive Vice President Initiatives Michael Bennett Executive Vice President	1600.39	Election Packet – A supplemental packet distributed by the Director(s) of Elections to assist Campaigns in the Election Process; does not contain rules and regulations.
Outreach	1600.40	Elections Process – The method by which a student is elected to a campus position.
3130 Auburn University Student Center 255 Heisman Drive	1600.41	Endorse/Endorsement – The open and public support of a Candidate for the purpose of garnering votes or gaining influence for that Candidate. Endorsing a Candidate includes wearing Tshirts, wearing nametags, or distributing Campaign Material.
Auburn, AL 36849-5134 Telephone:	1600.42	Escorts – A group of no more than five Auburn University Students, eligible to vote, who attend various Campaign events and functions with a Major Candidate for the purpose of showing support for that Candidate.
334-844-4240 Fax: 334-844-4172	1600.43	Final Campaign Material Approval – Any Campaign Material that, after being submitted to the Board of Elections for Initial Campaign Material approval, is given final approval by the Board of Elections for actual use during Campaign Week.
	1600.44	Formal Campaigning – The time period during which Candidates may fully Campaign, utilizing all approved methods and Campaign materials to garner votes.
auburn.edu auburn.edu/sga	1600.45	Gimmick – Anything unique or not specified as Campaign Material that the Candidate uses to distinguish themselves from other Candidates.
	1604.2	Good Name, Character, and General Reputation -the estimate the public places on a person, his or her reputation (good or bad), and the personal attributes of an individual; such personal traits may include honesty, loyalty, integrity, reliability, and other such characteristics (good or bad) which make up one's individual personality.



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1603.45 Handbill – A form of Campaign Material no larger than eight and a half (8.5) inches by five and a half (5.5) inches printed by individual Candidates for the purpose of Campaigning.

1600.46 Impeachment - Formal charge or charges brought against the accused

1600.47 Initial Campaign Material Approval – Any Campaign Material submitted to the Board of Elections for approval of use during Campaign Week; must be submitted in as close to actual form as possible without the production of material; ex. – actual proof of material from printer of what the Campaign Material will look like when printed.

1600.48 Major Candidate – Any Candidate seeking election to one of three major Student Government Association executive positions (President, Vice President, or Treasurer) or the positions of Miss Homecoming and Miss Auburn.

1600.49 Major Candidate Contract – Contract given to off-campus businesses and residents by Major Candidates to secure locations for Campaigning by way of Billboards and Marquees and Painted Windows.

1600.50 Marquees – Signs of local businesses that may contain the names of individual Major Candidates, position sought, and voting dates for the purpose of Campaigning.

1600.51 Mass Media – A term referring to the use of mailboxes, public address systems, newspapers, radio, television, electronic mail (email), Internet, periodicals, newsletters, bulletins, personal websites, and other publications that address a large audience.

1600.52 Meeting – when an Organization comes together with quorum to conduct business, change policy, and/or allocate funds. Committee – a subdivision of Organization. any

1600.53 Minor Candidate – Any Candidate seeking election to a Student Government Association Senate or College/School President and Vice President position.

1600.54 Nomination Form –An Elections Board form used by any campus organization, fraternity, sorority, or residence hall to nominate an Auburn student for the positions of Miss Auburn or Miss Homecoming.

1600.55 Official Campaign Staff Meeting- Meetings utilized amongst campaign staff for administrative purposes.



Quorum – a majority of the members of an Organization.

information running a Campaign.

Spring Elections Information Session – A meeting held prior to potential Candidates submitting their Declaration of Intent to inform Candidates about the various positions elected, the responsibilities of the positions, and general

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1600,66

1600.67



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1600.68 Student Activity Organization - An organization that provides signature high impact, visible, or otherwise notable involvement opportunities to the Auburn University student body.

- 1600.68.1 It is part of a Student Activity Portfolio and eligible to receive funds directly from Student Activity Fees in accordance with SGA Finance Law.
- Student Activity Portfolio An administrative grouping of one (1) or more Student Activity Organizations with similar goals for the purpose of distributing funds and providing resources.
- **1600.70** Student Financial Representative A student selected by each Organization in a Student Activity Portfolio. Duties include:
 - **1600.70.1** Represent the organization at any Student Senate meeting;
 - **1600.70.2** Present a budget for the organization during Student Senate Budget and Finance hearings.
 - **1600.70..3** Student Financial Representatives may also have a financial manager to share the responsibilities of the student representative.
- **1600.71** SGA Student Government Association.
- Support To aid the cause, policy, or interests of a Candidates' Campaign. To argue in favor of; advocate.
- T-Shirts A form of Campaign Material in which individual Candidates print a message on a maximum of 400 t-shirts for the purpose of Campaigning; may be utilized by all Major Candidates.
- Violation Any action by a Campaign that is not allowed in the Student Government Association Code of Laws or approved by the Elections Board is in violation of the Student Government Code of Laws and will result in sanctions imposed by the Board of Elections.
 - An alleged violation does not include evidence of the violation. Evidence may be made available upon request.
- 1600.75 Violation Form An official Elections Board form, submitted to the SGA office, that reports an alleged infraction of Election Law.
- 1600.76 Voting Days The day or days delineated by the Elections Board during which votes for Candidates are cast.
- 1600.77 Withdrawal Form Official form used to withdraw from the Elections Process and to remove one's name from the ballot.



> Hays Kassen Vice President

Caroline Willoughby
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Student Government Association

SGA Bill of Law

PSSB: 21-0201-09

Name of Law: Moving the Installation and Assumption of Office from Title X

Student Senate Sponsor(s): Molly Sullivan, At-Large

Date of Student Senate Approval: February 1, 2021

Vote: Passed

Reviewed by the President of the	
Student Senate:	Date:
	Mr. Hays Kassen
Approved by the President of the	
Student Government Association:	Date:
	Ms. Ada Ruth Huntley
Reviewed by the Advisor of	
Student Governance	Date:
	Mr. Pearson Brown
Reviewed by the Assistant Director	
of Student Involvement:	Date:
	Mr. Brad Smith
Reviewed by the Director of	
Student Involvement:	Date:
	Mr. Corey Edwards
Reviewed by the Senior Vice President	
of Student Affairs:	Date:
	Dr. Bobby Woodard
Approved by the President	
of Auburn University:	Date:
	Dr. Jay Gogue

Copies to be filled with:

President of the Student Senate • President of the Student Government

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Advisor to the Student Senate



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BILL TO: Student Senate **FROM:** Name, College

RE: Moving the Installation and Assumption of Office from Title X

DATE:

PSSB: 21-0201-09

I ask for the approval of the following:

CHAPTER 203- Installation and Assumption of Office

- The SGA shall provide for the appropriate installation ceremonies for students who have been certified as duly elected to office.
- At said ceremonies, the President of Auburn University, or a named representative, shall administer the following oath to the newly elected SGA President, Vice President, and Treasurer, Senators, and school officers: "I do solemnly promise to support the Constitution and the Laws of the Student Government Association of Auburn University and to perform the duties of my office to the best of my ability. So help me God."
- In the event of a contested election, installation ceremonies shall continue for all other certified officers. The remaining officers may then be installed after the contesting process has been completed and after any other course of action by the Board of Election has been properly carried out. This alternate installation ceremony shall be held in a timely manner.

CHAPTER 1017- Installation and Assumption of Office

- The SGA shall provide for the appropriate installation ceremonies for students who have been certified as duly elected to office.
- At said ceremonies, the President of Auburn University, or a named representative, shall administer the following oath to the newly elected SGA-President, Vice President, and Treasurer, Senators, and school officers: "I dosolemnly promise to support the Constitution and the Laws of the Student Government Association of Auburn University and to perform the duties of my office to the best of my ability. So help me God."
- In the event of a contested election, installation ceremonies shall continue for all other certified officers. The remaining officers may then be installed after the contesting process has been completed and after any other course of action by the Board of Election has been properly carried out. This alternate installation ceremony shall be held in a timely manner.



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Student Government Association

SGA Bill of Law

PSSB: 21-0201-12

Name of Law: Formal Complaint Submission Change

Student Senate Sponsor(s): Kyla Mathner, Education

Date of Student Senate Approval: February 1, 2021

Vote: Passed

Reviewed by the President of the	
Student Senate:	Date: Mr. Hays Kassen
	wii. Hays Rasseii
Approved by the President of the	
Student Government Association:	Date:
	Ms. Ada Ruth Huntley
Reviewed by the Advisor of	
Student Governance	Date:
	Mr. Pearson Brown
Reviewed by the Assistant Director	
of Student Involvement:	Date:
	Mr. Brad Smith
Reviewed by the Director of	
Student Involvement:	Date:
	Mr. Corey Edwards
Reviewed by the Senior Vice President	
of Student Affairs:	Date:
	Dr. Bobby Woodard
Approved by the President	
of Auburn University:	Date:
	Dr. Jay Gogue

Copies to be filled with:

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BILL TO: Student Senate

BILL FROM: Kyla Mathner, Education **RE:** Formal Complaint Submission Change

DATE: January 19, 2021

PSSB: 21-0201-12

I ask for the approval of the following:

402.1 Parties seeking to file a Formal Complaint against the Student Government Association

shall submit their complaint in writing along with all evidence and other pertinent information to the Attorney General to the form provided on AUinvolve.

- **402.2** Grieving parties shall be responsible for providing Judicial Court officials with all pertinent information.
- **402.3** Parties desiring a hearing before the Judicial Court shall deposit with the Clerk seven (7) copies of the issues in question prior to the Preliminary Hearing of the case.



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SGA Bill of Law

PSSB: 21-0201-13

Name of Law: Fair Market Price Clarification

Student Senate Sponsor(s): Molly Sullivan, At-Large

<u>Date of Student Senate Approval:</u> February 1, 2021

Vote: Passed

Reviewed by the President of the	
Student Senate:	Date:
	Mr. Hays Kassen
Approved by the President of the	
Student Government Association:	Date:
	Ms. Ada Ruth Huntley
Reviewed by the Advisor of	
Student Governance	Date:
	Mr. Pearson Brown
Reviewed by the Assistant Director	
of Student Involvement:	Date:
	Mr. Brad Smith
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BILL TO: Student Senate

FROM: Molly Sullivan, At-Large **RE:** Fair Market Price Clarification

DATE: January 19, 2021 **PSSB:** 21-0201-13

I ask for the approval of the following:

- An average price shall be determined from these two (2) estimates as the fair market value and should be included on the Budget Record Form. Personal discounts are not acceptable unless available to the general public.
- 1010.7.4 Candidates are allowed to accept a discount for materials and/or services rendered; however the candidate is required to declare the expense at fair market value. Candidates are allowed to accept personal discounts for materials and/or services rendered if it is made available to the general public or the distributor agrees to provide the same discount to all candidates.
 - 1010.7.4.1 Candidates are still allowed to accept a personal discount for materials and/or services rendered; however, if it is not available for all candidates, the candidate is required to declare the expense at fair market value.



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Student Government Association

SGA Bill of Law

PSSB: 21-0201-14

Name of Law: School of Pharmacy Constitution

Student Senate Sponsor(s): Kaitlin Beyler, School of Pharmacy

Date of Student Senate Approval: February 1, 2021

Vote: Passed

Reviewed by the President of the	
Student Senate:	Date:
	Mr. Hays Kassen
Approved by the President of the	
Student Government Association:	Date:
	Ms. Ada Ruth Huntley
Reviewed by the Advisor of	
Student Governance	Date:
	Mr. Pearson Brown
Reviewed by the Assistant Director	
of Student Involvement:	Date:
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Reviewed by the Director of	
Student Involvement:	Date:
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BILL TO: Student Senate

BILL FROM: Kaitlin Beyler, School of Pharmacy

RE: School of Pharmacy Constitution

DATE: January 19, 2021 **PSSB:** 21-0201-14

I ask for the approval of the following:

CONSTITUTION & BYLAWS

HARRISON SCHOOL OF PHARMACY SCHOOL COUNCIL

AUBURN UNIVERSITY



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Student Government Association

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ARTICLE I

ORGANIZATION NAME

The name of this organization shall be the Harrison School of Pharmacy School Council, herein after referred to as the School Council, or simply, the Council. This organization shall be an active member of the Auburn University Student Government Association Schools Council.



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ARTICLE II

OBJECT & PURPOSE

Section 1. Object. The object & purpose of the School Council shall be as follows:

- **II.1.1.** To act in an advisory capacity to organizations within the school of pharmacy in order to coordinate the activities of these organizations to provide the most beneficial results for the HSOP pharmacy student.
- **II.1.2.** To foster new concepts toward the future growth & development of the school of pharmacy through collaboration between the respective representatives of professional organizations.
- **II.1.3.** To promote professionalism & high standards of ethics in the pursuit of pharmacy as a career.
- **II.1.4.** To promote communication for the purpose of improving relations between students, faculty, & administration.
- **II.1.5.** To promote the profession of pharmacy within the student body of HSOP & externally where applicable.
- **II.1.6.** To abide by & execute the SGA Constitution, Code of Laws, HSOP School Council Constitution & Bylaws, & HSOP School Council Code of Regulations as they apply to the School Council.
- **II.1.7.** To provide an avenue for pharmacy student involvement in academic & student affairs & in activities that provide equitable, beneficial services to the student body.



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Student Government Association

ARTICLE III MEMBERS & MEMBERSHIP

Section 1. Composition of Membership.

III.1.1. Voting Membership.

- **III.1.1.1** The voting membership shall consist of the sum of all:
 - **III.1.1.1.** Permanent Organization Representatives,
 - III.1.1.2. Permanent Project Representatives,
 - III.1.1.1.3. Class Justices in at-large capacity,
 - III.1.1.1.4. Chairs of all standing committees,
 - III.1.1.1.5. Chairs of all ad hoc committees; and,
 - III.1.1.1.6. All officers of the Executive Board-,
 - III.1.1.7. Village Eagles in at-large capacity.
- III.1.1.2 The president may only vote to break a tie when chairing the General Session. In the absence of the president, the presiding officer shall be restricted to voting only to break a tie.

III.1.1. Alternate Representatives.

- III.1.1.1. All member organizations, projects, committees, class justices, et al. that possess a seated representative in the general session shall be required to also seat at least one (1) alternate representative.
- III.1.1.2. Alternates shall not be counted toward the quorum, shall not receive voting privileges, & shall be barred from obtaining the floor except when acting as proxy in the absence of their respective representative.

III.1.2. Recognized Permanent Organizations.

- III.1.2.1. AMCP
- III.1.2.2. APhA-ASP
- III.1.2.3. AUSSHP Auburn
- III.1.2.4. AUSSHP Mobile
- III.1.2.5. Christian Pharmacists Fellowship International



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III.1.2.6. Kappa Psi Pharmaceutical Fraternity

III.1.2.7. NCPA

III.1.2.8. Phi Delta Chi Auburn

III.1.2.9. Phi Delta Chi Mobile

III.1.3.10. Phi Lambda Sigma

III.1.3.11. Rho Chi

III.1.3.12. SCCP

III.1.3.13. SNPhA Auburn

III.1.3.14. SNPhA Mobile

III.1.3.15. AAPS-AU

III.1.3.16. CPNP

III.1.3.17 ISPOR

III.1.3.18 PPA-AU

III.1.3.19 NCODA

III.1.3. Recognized Permanent Projects.

HI.1.4.1 Committee of 19 (UFWH)

III.1.4.2.1. Equal Access Auburn

III.1.4.3. Hargreaves Day

III.1.4.4.2. Pack it Up Club

III.1.4.5.3. PAWS Clinic

III.1.4.4. Mobile Cookout

III.1.4. Policy of Executive Exclusion.

III.1.4.1. No student pharmacist may serve as the president of more than one member organization concurrently.



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III.1.5. Policy of Non-Discrimination.

III.1.5.1. Membership in the School Council shall not be based on creed, race, gender, sexuality, ethnicity, or national origin.

Section 2. Types of Representatives.

III.2.1. Class Justices.

III.21.1. Each pharmacy student class shall elect three (3) class justices to serve as representatives at-large for each respective class, excepting the P4 class.

III.212. Each class shall elect one (1) class justice from the Mobile campus & two (2) justices from the Auburn campus. The P4 class shall elect two (2) justices irrespective of rotation location.

III.213. Each class shall also elect two (2) alternate justices, one (1) from Mobile & one (1) from Auburn. The P4 class shall elect two (2) alternates irrespective of rotation location.

III.214. Class justice alternates are barred from voting or obtaining the floor when the Council is in session, excepting when acting as proxy in the absence of another class justice.

III.2.2. Organization Representatives.

III.221. Each recognized permanent organization shall send one (1) representative to the School Council, duly elected or appointed in whatever manner such organization sees fit.

III.222. Each recognized permanent organization shall provide one (1) alternate representative to act in proxy of the organization representative in cases of absence. Each organization may also provide a second alternate, if desired.

Each organization must elect or appoint & shall notify the Executive Board, in writing, of the name(s) of the representative & alternate(s) prior to the second meeting of the School Council General Session in the fall semester.

III.223.1. These individuals shall be the only individuals allowed to represent the organization except where written notification of change of representation has been provided to the Executive Board.

III.224. Organization alternate representatives are barred from voting or obtaining the floor when the Council is in session, excepting when acting as proxy in the absence of the organization representative.



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III.2.3. Project Representatives.

III.23.1. Each recognized permanent project shall send one (1) representative to the School Council, duly elected or appointed in whatever manner such project sees fit.

III.232. Each recognized permanent project shall provide one (1) alternate representative to act in proxy of the project representative in cases of absence. Each project may also provide a second alternate, if desired.

III.233. Each project shall elect or appoint & notify the Executive Board, in writing, of the name(s) of the representative & alternate(s) prior to the second meeting of the School Council General Session in the fall semester.

III.233.1. These individuals will be the only individuals allowed to represent the project except where written notification of change of representation has been provided to the Executive Board.

III.234. Project alternate representatives are barred from voting or obtaining the floor when the Council is in session, excepting in instances where acting as proxy in the absence of the assigned representative.

III.2.4. Committee Chairs.

III.24.1. All chairs of committees, both standing & ad hoc, shall be seated as voting members of the General Session of the School Council.

III.242. In the case of absence, a committee chair shall designate a member of the committee as an alternate representative.

III.243. Non-chairing committee members are barred from voting or obtaining the floor when the Council is in session, except in instances when acting as proxy in the absence of the chair.

Section 3. Eligibility for Membership.

III.3.1. Permanent Organizations.

III.3.1.1. In order to be eligible for permanent organization membership in the HSOP School Council, a local organization chapter must meet the following criteria:

III.3.1.1.1. Be formally recognized by the chapter's respective parent organization;



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- III.3.1.1.2. Be formally approved by the Harrison School of Pharmacy administration's Executive Committee as a student organization;
- III.3.1.1.3. Maintain good standing with the Harrison School of Pharmacy & the School Council.
- III.3.1.2. Any organization that meets these criteria may petition for recognition & membership in the School Council in writing to the School Council Executive Board.
- III.3.1.3. All applications for membership must be presented to the General Session of the School Council for ratification.
- III.3.1.4. The approval of an application for membership shall require a three-fourths (3/4) vote of the School Council.
- III.3.1.5. Any recognized organization that desires to change their name must notify the Executive Board in advance; however, the name change does not require School Council approval.

III.3.2. Permanent Projects.

- **III.3.2.1.** To be eligible for project membership in the HSOP School Council, a designated project must meet the following criteria:
 - III.3.2.1.1. Be formally organized with an internal authority structure & financial accountability & faculty advisor; and,
 - III.3.2.1.2. Maintain good standing with the Harrison School of Pharmacy Executive Committee & School Council.
- III.3.1.2. Any project that meets these criteria may petition for recognition & membership in the School Council in writing to the School Council Executive Board.
- III.3.1.3. All applications for membership must be presented to the General Session of the School Council for ratification.
- III.3.1.4. The approval of an application for membership shall require a three-fourths (3/4) vote of the School Council.
- III.3.1.5. Any recognized project that desires to change their name must notify the Executive Board in advance; however, the name change does not require School Council approval.



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Section 4. Requirements of Membership.

III.4.1. Compulsory Attendance.

III.4.1.1. All seated representatives who are part of the voting membership are required to attend all meetings of the general session of the School Council (see Section III.1.1 for voting membership composition).

III.4.1.2 In the event of absence, the alternate representative(s) must attend in proxy. Committees must delegate a specific member as proxy. In the event that neither a representative nor an alternate can attend, an organization or project should send an appropriate proxy, typically a member of that organization's executive, to represent the organization.

III.413. If none of these criteria can be met, the organization or committee shall receive an absence. An absence shall be marked by default if roll is called & no representative is present for a given organization, project, or committee, or at-large representative(s).

III.4.14 Each organization, project, & committee shall receive a maximum of two (2) absences per semester.

III.4.15. Each respective class' justices shall together receive a maximum of two (2) absences per semester.

III.41.6. Excepted from compulsory attendance are the justices of the P4 class.

III.4.1.7. Each individual member of the Executive Board shall receive a maximum of two (2) absences per semester.

Section 5. Disciplinary Procedures.

III.5.1. Attendance Violations.

III.5.1.1. Upon each absence, the Secretary shall send in writing a notice of warning to the offending organization, project, committee, officer, or group of class justices.

Upon the second absence, the Secretary shall both send warning to the offending body & report the group to the Executive Board. The Board may both recommend communication with the offending body at this time & move to censure the member on the floor.

III.5.13. Upon the third absence, the Secretary shall report the group to the Executive Board, whereupon the offending body shall be reported as delinquent, notified, & shall lose all right to representation for the remainder of the semester & the respective representative(s) shall be suspended & barred from the floor.



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III.5.1.4. In the case of committees, the Executive Board shall nominate a new chair & members, if necessary, subject to approval by the School Council. In addition, the School Council reserves the right to make

nominations from the floor.

III.5.15. In the case of class justices, the Executive Board shall conduct a special

election to elect new class justice(s) & alternate(s), if necessary, subject to approval by the School Council & governed by Article IV. The School Council reserves the right to make nominations from the floor.

III.5.1.6. Reinstatement of a delinquent organization must be initiated by the Executive Board no later than the following semester & shall require

approval by the School Council by a two-thirds (2/3) majority.

III.5.2. Violations of Order.

III.521. Members who violate parliamentary procedure shall be dealt with in accordance with the authority by which such order is enforced and/or

by standing rules indicated in the Code of Regulations.

III.5.22. In the event of indefinite suspension, the offending member may appeal

in writing to the Executive Board, who shall consider the appeal on a case-by-case basis & issue a ruling before the next general meeting of

the School Council.

III.5.3. Misconduct & Violations of Professionalism.

III.5.3.1. Any member found to be duly convicted of violating any federal, state,

or local statute shall be subject to potential parliamentary disciplinary

proceedings as seen fit by the School Council.

III.532. Any member found to be duly convicted of violating any code of

Auburn University, the Harrison School of Pharmacy, the Auburn University Student Government Association; or of violating the Auburn SGA Code of Laws; or of the HSOP Code of Professionalism, shall be subject to potential parliamentary disciplinary proceedings as

seen fit by the School Council.

Section 6. Resignation & Vacancy.

III.6.1. Organization & Project Representatives & Alternates.

III.6.1.1. Resignation of an organization or project representative or alternate

must be submitted in writing to the Executive Board.



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Any representative not present for roll call that does not submit official notice of resignation will be considered absent & subject to disciplinary procedures as outlined in section III.5.1.

III.613. In the event any representative or alternate of any recognized organization or project resigns their position, that organization or project must send a replacement to the School Council within fifteen (15) days of the original receipt of notice of resignation by the Executive Board.

III.61A. Such an organization or project may appeal to the Executive Board in writing for an extension & the appeal shall be considered on a case-bycase basis.

Any organization or project that does not provide suitable replacement either within fifteen (15) days or within the timeframe of an extension provided by the Executive Board shall forfeit full benefits of membership until the replacement is provided.

III.61.6 The School Council shall not regulate the manner in which an organization or project's representative replacement is internally selected, elected, or appointed, in accordance with sections IV.1.3 & IV.1.4.

III.6.2. Committees.

III.621. Resignation of any committee member must be submitted in writing to the Executive Board.

Any committee chair not present for roll call that does not submit official notice of resignation will be considered absent & subject to disciplinary procedures as outlined in section III.5.1.

III.623. In the event of the resignation of a committee member or committee chair, the Executive Board shall nominate suitable replacement(s), subject to the approval of the School Council. In addition, the School Council reserves the right to make nominations from the floor.

III.6.3. Class Justices & Alternates.

III.63.1. Resignation of any class justice or alternate must be submitted in writing to the Executive Board.

Any class justice not present for roll call that does not submit official notice of resignation will be considered absent & subject to disciplinary procedures as outlined in section III.5.1.



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III.621. Resignation of any committee member must be submitted in writing to the Executive Board.

Any committee chair not present for roll call that does not submit official notice of resignation will be considered absent & subject to disciplinary procedures as outlined in section III.5.1.

III.623. In the event of the resignation of a committee member or committee chair, the Executive Board shall nominate suitable replacement(s), subject to the approval of the School Council. In addition, the School Council reserves the right to make nominations from the floor.

III.6.3. Class Justices & Alternates.

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Any class justice not present for roll call that does not submit official notice of resignation will be considered absent & subject to disciplinary procedures as outlined in section III.5.1.



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III.633.

In the event of the resignation of a class justice or alternate, the Executive Board shall conduct a special election to elect new class justice(s) & alternate(s), if necessary, subject to approval by the School Council & governed by the rules set forth in Article IV. The School Council reserves the right to make nominations from the floor.



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ARTICLE IV

ELECTIONS & APPOINTMENTS

Section 1. Rules Governing Elections.

IV.1.1. Authority for Elections of the Executive Board.

IV.1.1. Elections for the President, Vice-President Auburn, & SGA Senator shall be conducted in accordance with the Auburn University SGA Code of Laws (see AU SGA Code of Laws, Title VII, Chapters 700-

799), administered by the SGA Election Board.

IV.1.12 Elections for Vice-President Mobile, Treasurer Auburn, Treasurer Mobile, & Secretary shall be conducted under the authority of the presiding Executive Board at the time of normally scheduled Auburn SGA elections.

IV.1.2. Authority for Elections of School Council Members.

IV.1.21. Elections for Class Justices & Committee Chairs both standing & adhoe shall be administered under the authority of the presiding Executive

Board within timeframes specified in Article III.

IV122 Class Justices & Standing Committee Chairs must be elected & seated no later than the second meeting of the General Session of the School

Semester

IV.1.2.2. Elections for Village Eagles shall be administered under the authority of the presiding Village within timeframes specified in Article III.

IV.1.2.2.3. Class Justices & Standing Committee Chairs Village Eagles must be elected & seated no later than the second meeting of the General

Session of the School Council in the fall semester

IV.1.3. Authority for Elections of Organization Representatives.

IV.13.1. Elections for organization representatives shall be conducted under the

supervision of each organization's respective executive body.

IV.132. Member organizations must elect & confirm their representative &

report them to be seated no later than the second meeting of the General

Session of the School Council in the fall semester.



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IV.1.4. Authority for Elections of Project Representatives

IV.1.41. Elections for project representatives shall be conducted under the supervision of each organization's respective executive body.

IV.1.42. Member projects must elect & confirm their representative & report them to be seated no later than the second meeting of the General Session of the School Council in the fall semester.

Section 2. Manner of Election.

IV.2.1. Election of the Executive Board:

IV21.1. Election of the President, Vice-President Auburn, & SGA Senate Representative shall be conducted by the method of administration in use by the Auburn University SGA per the AU SGA Code of Laws, Title VII, Chapters 700-799.

IV212 Election of the Vice-President Mobile, Treasurer Auburn, Treasurer Mobile, & Secretary shall be administered under the authority of the presiding Executive Board at the time of the Auburn University SGA elections via a secure system, such as Qualtrics.

IV21.21. The date of the election of members listed in IV.2.1.2 must be no later than two (2) weeks after the date of the official Auburn University SGA elections date.

IV213. The presiding Executive Board shall call for nominations for officer positions at the start of election cycle of the Auburn University SGA elections in accordance with the AU SGA Code of Laws, Title VII, Chapters 700-799.

IV.2.2. Election of Committee Chairs & Committee Members

IV221. The presiding Executive Board shall call for nominations for standing committee chairs & members prior to the first meeting of the General Session of the School Council meeting of each fall semester.

The committee chair(s) must be located where the event takes place (i.e. Apothecary Ball committee chair must be in Auburn)

IV223. The Executive Board shall gather nominations & fill committee positions by appointment. The Executive Board shall present the names of appointees to the General Session of the School Council to be approved, pending objection.

IV224. The Executive Board shall assure that all standing committees are filled by the second meeting of the General Session of the School Council meeting in the fall semester.



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IV.2.3.2. Election of Class Justices.

- **IV.2.3.1.2.1.** The presiding Executive Board shall call for nominations for Class Justices for the P1 through P4 class of pharmacy students.
- IV.2.3.2.2.2. Elections for Class Justices shall be held after SGA elections, providing that all Justices are elected & seated by the second meeting of the General Session of the School Council in the fall semester.
- IV.2.3.3.2.3. Elections for P1 Class Justices shall be completed by September 7 the Second General Assembly Meeting of the year of their respective term(s).

IV.2.3. Election of Village Eagles.

- **IV231.** The presiding Executive Board shall call for nominations for Village Eagles for the P1 through P3 class of pharmacy students.
- IV232 Elections for Village Eagles shall be held after SGA elections, providing that all Eagles are elected & seated by the second meeting of the General Session of the School Council in the fall semester.
- IV233. Elections for P1 Village Eagles shall be completed by the Second General Assembly Meeting of the year of their respective term(s).

Section 3: Rules Governing Appointments.

IV.3.1. Authority for Appointments of Committee Chairs

IV.3.1.2 Appointments for Committee Chairs shall be administered under the authority of the presiding Executive Board within timeframes specified in Article III.

Section 4: Manner of Appointments.

IV.4.1. Appointments of Committee Chairs

- **IV.4.1.2.** The presiding Executive Board shall call for nominations for standing committee chairs & members prior to the first meeting of the General Session of the School Council meeting of each fall semester.
- IV.4.1.3. The committee chair(s) must be located where the event takes place (i.e. Apothecary Ball committee chair must be in Auburn).
- **IV.4.1.4.** The Executive Board shall gather nominations & fill committee positions by appointment. The Executive Board shall present the names of appointees to the General Session of the School Council to be approved, pending objection.



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IV.4.1.5. The Executive Board shall assure that all standing committees are filled by the second meeting of the General Session of the School Council meeting in the fall semester.



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ARTICLE V

Executive Officers

Section 1. Names of Officers.

V.1.1. The officers of the HSOP School Council shall consist of the President, Vice-President Auburn, Vice-President Mobile, SGA Senator, Treasurer Auburn, Treasurer Mobile, and Secretary.

Section 2. Duties of Officers.

V.2.1. Duties of the President.

- **V.2.1.1.** Preside over all meetings of the Executive Board.
- **V.2.1.2.** Preside over all general session meetings of the School Council.
- **V.2.1.3.** Enforce all rules, regulations, & the Constitution & Bylaws of the School Council.
- **V.2.1.4.** Enforce the responsibility of other officers of the School Council to discharge their duties in accordance with Code of Regulations & the Constitution & Bylaws of the School Council.
- **V.2.1.5.** Oversee the proper appointment & activities of all committees both standing & ad-hoc, including a conference committee meeting each semester.
- **V.2.1.6.** Delegate all responsibilities & duties reserved for the Executive Board.
- **V.2.1.7.** Provide reasonable notice of at least twenty-four (24) hours to all members of the School Council concerning the scheduling of special meetings & the cancellation of general session meetings.
- V.2.1.8. Present biannually to the corporate body of HSOP at the Professional Seminar Series.
- **V.2.1.9.8.** Address the incoming P1 class at the white coat ceremony that occurs during the fall semester of their term.
- V.2.1.10. Address their graduating class at the commencement ceremony the May following the end of their term.
- **V.2.1.41.9**. Act as liaison between the HSOP administration, faculty, staff, & the student body.



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- **V.2.1.12.10.** Represent the HSOP School Council at any events or meetings where such presence would be warranted.
- **V.2.1.11.** Represent the HSOP student body at the Deans Advisory Committee annually.

V.2.2. Duties of the Vice-President(s).

- V.2.2.1. Serve as parliamentarian(s) during general meetings of the School Council.
- **V.2.2.2.** Preside at general meetings of the School Council in the absence of the President.
- **V.2.2.3.** Assist the President in enforcing all rules, regulations, & the Constitution & Bylaws of the HSOP School Council.
- V.2.2.4. Oversee scheduling & logistics associated with general meetings of the School Council, meetings of the Executive Board, & activities of the School Council where appropriate.
- V.2.2.5. Depending on whether the President is on Auburn or Mobile campus, assume the Vice President(s) will assume the duties of the President in the event the President is unable to do so or the office of President is vacated for any reason.
- V.2.2.6. Depending on whether the President is on the Auburn or Mobile campus, the Vice-President(s) shall act in their capacity to represent the HSOP School Council in the absence of the President on their respective campus at events or meetings where such presence would be warranted.
- **V.2.2.7.** If the President is unable to assume the duties relating to one of the campuses, the Vice-President of that campus will assume responsibilities relating to that particular matter.

V.2.3. Duties of the Senator.

- V.2.3.1. Discharge their office in compliance with the Auburn University SGA Code of Laws, the rules of the SGA Senate, & the AU SGA Constitution & Bylaws.
- **V.2.3.2.** Report any pertinent Senate business to the general School Council.
- **V.2.3.3.** Serve as parliamentarian at general meetings of the School Council in the absence of the Vice-President(s).
- **V.2.3.4.** Preside at general meetings of the School Council in the absence of the President & Vice-President(s).



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- **V.2.3.6.** Serve as liaison between the HSOP School Council & SGA Senate.
- **V.2.3.7.** Represent the interests of HSOP in the SGA Senate.
- V.2.3.8. Maintain familiarity with & consult with the Peresident on all matters related to the HSOP School Council Constitution & Bylaws & the HSOP School Council Code of Regulations.

V.2.4. Duties of the Treasurer(s).

- **V.2.4.1.** Handle financial affairs of the School Council & collect any assessments levied by the School Council or Executive Board.
- **V.2.4.2.** Ensure the School Council receives Special Activity Projects (SAP) funding at the start of the Auburn University SGA fiscal year annually.
- **V.2.4.3.** Maintain up-to-date records for all bank accounts.
- **V.2.4.4.** Maintain up-to-date records for all schedules, program budgets, special program budgets, ledgers, etc. with the school accountant.
- **V.2.4.5.** Field all expense reports & refer expenses requiring prior authorization to the Executive Board for approval.
- **V.2.4.6.** In conjunction with the Executive Board prepare the annual budget to be submitted to the Auburn University SGA.
- **V.2.4.7.** Keep a permanent record of all transactions of the School Council.
- **V.2.4.8.** Serve as Director of Fundraising, *ex officio*, overseeing the monetary activities of the HSOP Student Council Committees.

V.2.5. Duties of the Secretary.

- **V.2.5.1.** Keep a current roll of current membership of the School Council & report all absences to the Executive Board.
- V.2.5.2. Prepare & maintain the minutes from each general meeting of the School Council & report the minutes to the student body in a timely manner.



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- V.2.5.3. In conjunction with the Peresident & Seenator, maintain an up-to-date & permanent record of the Constitution & Bylaws & all rules & regulations of the HSOP School Council.
- **V.2.5.4.** Keep accurate & up-to-date records of all non-financial paperwork relevant to the School Council & Executive Board.
- **V.2.5.5.** Preside at general meetings of the School Council in the absence of the President, Vice President(s), & Senator.
- V.2.5.6. Track all legislation through the School Council including assigning identifier(s), making edits & amendments on the floor, & ensuring that legislation is properly updated & maintained.

Section 3. Eligibility for Office.

V.3.1. Full Term Requirement.

- **V.3.1.1.** Any candidate for office in the HSOP School Council must announce their date of externship & graduation prior to each election.
- **V.3.1.2.** Any candidate seeking to run in the HSOP School Council elections shall not be eligible for office if the candidate's date of externship or graduation prevents them from competing one full term of office.
- **V.3.1.3.** One full term is defined as beginning when elections are complete in the spring semester & ending when new officers are installed the following year.

V.3.2. Candidacy Requirements.

- **V.3.2.1.** Each candidate shall be required to submit a platform to the presiding Executive Board.
- **V.3.2.2.** Candidates shall have no honor board violations.
- **V.3.2.3.** Candidates shall maintain a GPA of 2.5 on a 4.0 scale, or as required by the SGA Code of Laws, whichever is higher.
- **V.3.2.4.** Candidates running for School Council President shall not be permitted to serve as president of any other HSOP organization.
- **V.3.2.5.** The candidate(s) for SGA Senator shall be a student on the Auburn campus.
- V.3.2.6. The Student Council President, Vice President-Auburn, and SGA Senator must meet all requirements stated in the Auburn University Student Government Code of Laws, etc.



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Section 4. Term(s) of Office.

- **V.4.1.** The term of office for all officers shall be approximately one year, spanning the time from the conclusion of SGA elections & installment of officers in the spring, to the installation of new officers the following spring.
- **V.4.2.** The dates for installation of the President, Vice-President Auburn, & SGA Senator shall be assigned in accordance with the Auburn University SGA Code of Laws.
- V.4.3. The dates for installation of all other officers shall not be more than two (2) weeks occur at the following general assembly after announcement of election results by the Auburn University SGA Election Beard Harrison School of Pharmacy School's Council.

Section 5. Removal from Office & Disciplinary Procedures.

V.5.1. Discipline of Officers.

- V.5.1.1. Officers of the School Council are subject to discipline for offenses including, but not limited to, attendance violations, violations of order, misconduct, violations of the HSOP Code of Professionalism, & failure to execute the duties of their office.
- V.5.1.2. Discipline may include suspension, censure, etc. from School's council as detailed in Article III, Section 5 of the HSOP School Council Constitution & Bylaws.

V.5.2. Vote of No Confidence.

- **V.5.2.1.** Any member of the School Council may ask for a vote of no confidence with respect to an officer of the Council.
- **V.5.2.2.** A member asking for a vote of no confidence shall be required to present a detailed justification for the request.
- **V.5.2.3.** A vote of no confidence requires two co-sponsors.
- **V.5.2.4.** A successful vote of no confidence gives the presiding Executive Board the authority to limit the scope of the privileges of the censured officer & subjects the officer to compulsory resignation.
- **V.5.2.5.** A vote of no confidence requires a three-quarters (3/4) majority for passage.

V.5.3. Impeachment & Removal from Office.

V.5.3.1. In the event an officer refuses resignation following a vote of no confidence, any member of the Council may petition for a vote of



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impeachment.

- **V.5.3.2.** A member asking for a vote of impeachment shall be required to present a detailed justification for the request.
- **V.5.3.3.** A vote of impeachment also requires two co-sponsors.
- **V.5.3.4.** A vote of impeachment cannot be brought against an officer unless they have previously been censured with a vote of no confidence.
- **V.5.3.5.** A vote of impeachment requires a three-quarters (3/4) majority for passage.
- **V.5.3.6.** A successful vote of impeachment results in immediate removal from office & termination of all pursuant rights, privileges, and responsibilities.

Section 6. Resignation & Vacancy.

V.6.1. Resignation of an Officer.

- **V.6.1.1.** Resignation of any officer must be submitted in writing to the Executive Board.
- **V.6.1.2.** The Executive Board may recommend delay of resignation in order to provide a period of time for transitioning a replacement officer.
- **V.6.1.3.** Any officer <u>not present</u> for roll call that does not submit official notice of resignation shall be considered absent & subject to disciplinary procedures as outlined in section III.5.1.
- V.6.1.4. In the event of the resignation of the President of the School Council, the Vice-President of the perspective campus of the School Council shall assume, if able & willing, all duties of the office of the President of School Council for the remainder of the term.
- V.6.1.5. In the event the Vice-President assumes the office of the President, the Executive Board shall nominate suitable replacement(s), subject to the approval of the School Council. In addition, the School Council reserves the right to make nominations from the floor.
- V.6.1.6. In the event of the resignation of officers excepting the President, the Executive Board shall nominate suitable replacement(s), subject to the approval of the School Council. In addition, the School Council reserves the right to make nominations from the floor.



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ARTICLE VI

MEETINGS

Section 1. Meeting Times.

- **VII.I.** The School Council shall meet in full General Session every month unless modified by a two-thirds (2/3) vote of the Council.
- VI12 The Executive Board shall meet in the intervening weeks when the general School Council is not in session & at minimum two (2) times per month.
- VI13. The Executive Board shall establish a meeting schedule no later than during the summer & winter preceding each academic semester of the school year.
- VI14 The Executive Board shall meet before the General Session of the School Council; thus, the first meeting of each semester shall be of the Executive Board.

Section 2. Quorum.

VI.2.1. Quorum of the general School Council shall be one-half of the total voting membership.

Section 3. Special Meetings.

- **VI31.** The President of the School Council may call special meetings to order with the consent of two (2) co-sponsors, one of which cannot be a member of the Executive Board.
- VI32 The President of the School Council shall call special meetings to order upon the written petition of any three (3) members of the Council.
- **VI33.** By default, all normal rules of order apply & attendance of special meetings shall be considered compulsory for all voting members.

Section 4. Cancellation of Meetings.

VI.4.1. The President of the School Council may, barring objection, cancel meetings of the general School Council with a minimum of forty-eight (48) hours' notice.



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ARTICLE VII

THE EXECUTIVE BOARD

Section 1. Board Composition.

- VII.1.1. The Executive Board shall consist of the President, Vice-President Auburn, Vice President Mobile, SGA Senator, Treasurer Auburn, Treasurer Mobile, & Secretary.
- VII.1.2. The Council, as it sees fit, may appoint ad-hoc members to the Executive Board per Title V of the HSOP School Council Code of Regulations. The addition of permanent members to the Executive Board shall require amendment(s) to this document.

Section 2. Duties of the Board.

VII.2.1. The Executive Board shall be responsible for:

VII.2.1.1.	The executive leadership of the HSOP School Council & the protection
	& judicious enforcement of its Bbylaws

VII.2.1.2. The scheduling & administration of elections.

VII.2.1.3. The development & approval of the SGA-allotted budget for each academic year & all incidental budgeting according to the HSOP School Council Code of Regulations, Title III, within the term of office.

VII.2.1.4. The timely & efficient transition of power from one board to the new board-elect in accordance with SGA Code of Laws, Title VI.

VII.2.1.5. The approval and/or remanding of general & future orders of business.

VII.2.1.6. All other incidental duties delegated to the Executive Board within the Constitution & Bylaws of the HSOP School Council & HSOP School Council Code of Regulations.

VII.2.2. The individual officers of the Executive Board shall also be responsible for carrying out all duties specified by the Constitution & Bylaws & the Code of Regulations.

Section 3. Meetings.

VII.3.1. The Executive Board shall meet in accordance with Article VI, Section 1.



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VII.3.2. The Executive Board reserves the right to call special meetings of the Board without the consent of the General Session of the School Council.

Section 4. Removal from Office.

VII.4.1. All members of the Executive Board shall be disciplined and/or removed from office, if the need arises, in accordance with Article V, Section 5.

Section 5. Resignations & Vacancies.

VII.5.1. Resignation of a Member of the Executive Board.

- **VII.5.1.1.** Resignation of any member of the Executive Board must be submitted in writing to the Executive Board itself.
- **VII.5.1.2.** The Executive Board may recommend delay of resignation in order to provide a period of time for transitioning a replacement officer.
- VII.5.1.3. Any member not present for roll call that does not submit official notice of resignation shall be considered absent & subject to disciplinary procedures as outlined in section III.5.1 & section V.5.
- VII.5.1.4. In the event of the resignation or removal of the President of the School Council, the Vice-President of the School Council shall assume, if able & willing, all duties of the office of the President of School Council for the remainder of the term.
- VII.5.1.5. In the event the Vice-President assumes the office of the President, the Executive Board shall nominate suitable replacement(s), subject to the approval of the School Council. In addition, the School Council reserves the right to make nominations from the floor.
- VII.5.1.6. In the event of the resignation or removal of members excepting the President, the Executive Board shall nominate suitable replacement(s), subject to the approval of the School Council. In addition, the School Council reserves the right to make nominations from the floor.



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ARTICLE VIII

COMMITTEES

Section 1. Standing Committees.

- VIII.1.1. The committees listed in this section are the permanent standing committees of the HSOP School Council. They cannot be dissolved, only charged & discharged, & their seating cannot be prevented without amendment to this article.
- VIII.1.2. Specific rules concerning the procedures, appointment, & governance of the standing committees shall be maintained in the HSOP School Council Code of Regulations, Title V.
- VIII.13. The authority to appoint standing committees shall remain with the Executive Board & appointees are subject to approval by the general session of the School Council.
- VIII.14. Committees of the HSOP School Council operate at the discretion & under the full authority of the Executive Board & General Session of the School Council.
- VIII.1.5. Committees shall not exercise objectives, procedures, financial expenditures, powers of nomination or confirmation, et al. outside of the respective boundaries for committee structure & operation as set forth in HSOP School Council Code of Regulations, Title V.
- VIII.1.5. The recognized standing committees of the HSOP School Council are:

Apothecary Ball VIII.1.5.1. VIII.1.5.2. Bake Sale VIII.1.5.3.2. Chili Cook Off VIII.1.5.4.3. Fundraising VIII.1.5.5. Mobile Gala VIII.1.5.6. PhormEit 5K Health and Wellness VIII.1.5.4. VIII.1.5.5. RX Run 5K VIII.1.5.6. Hargreaves Day

Section 2. Ad Hoc Committees.

VIII.2.1. Ad Hoc Committees shall be specified within & all rules concerning procedures, appointment, & governance of ad hoc committees shall be maintained under the School Council Code of Regulations, Title V.



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VIII.2.1. Committees of the HSOP School Council operate at the discretion & under the full authority of the Executive Board & general School Council. Committees shall not exercise objectives, procedures, financial expenditures, powers of nomination or confirmation, et al. outside of the respective boundaries for committee structure & operation as set forth in HSOP School Council Code of Regulations, Title V.

Section 3. Additional Provisions for Committees.

VIII.31. Financial regulations concerning the funding of committees both standing & ad hoc shall be contained within the HSOP School Council Code of Regulations, Title III.

VIII.32. Objectives & procedures for committees both standing & ad hoc shall be contained in the HSOP School Council Code of Regulations, Title V.



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ARTICLE IX

PARLIAMENTARY AUTHORITY

Section 1. Source of Authority.

- **IX.1.1.** The source of parliamentary authority for all matters shall be Roberts Rules Newly Revised (RONR).
- **IX.1.2.** The Council should take care to ensure that the edition of RONR used is the newest & most up-to-date available.



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ARTICLE X AMENDMENTS

Section 1. Procedure for Amendments.

X.1.1. Amendments to the Constitution & Bylaws.

- **X.1.1.1.** Amendments to the Harrison School of Pharmacy School Council Constitution & Bylaws must be submitted for approval, in writing & as a bill, to the Executive Board.
- **X.1.1.2.** Upon approval, the bill shall be introduced as new business at the earliest possible general meeting of the School Council.
- **X.1.1.3.** After introduction, the bill shall not be voted on until the next meeting of the General Session of the School Council or at least one (1) week has passed, whichever is earliest.
- **X.1.1.4.** Upon consideration of the bill, a two-thirds (2/3) majority is required to pass.
- **X.1.1.5.** Upon passing of an amendment, it then must be approved by Auburn SGA senate.

X.1.2. Amendments to the Code of Regulations.

- **X.1.2.1.** Amendments to the Code of Regulations of the Harrison School of Pharmacy School Council must be submitted for approval, in writing & as a bill, to the Executive Board.
- **X.1.2.2.** Upon approval, the bill shall be introduced as new business at the earliest possible general meeting of the School Council.
- **X.1.2.3.** The bill may be debated & passed by a simple majority without delay.



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ARTICLE XI RATIFICATION

Section 1. Ratification of the Constitution & Bylaws.

XI.1.1. Ratification of these Constitution & Bylaws shall be by a three-fourths (3/4) vote of the membership of the School Council general session.

RATIFIED 23 JULY 1974
AMENDED 14 FEBRUARY 2014
AMENDED 29 SEPTEMBER 2015
AMENDED 10 OCTOBER 2015
AMENDED 4 NOVEMBER 2015
AMENDED 14 NOVEMBER 2015
AMENDED 15 MARCH 2016



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SGA Bill of Law

PSSB: 21-0201-15

Name of Law: Schools Council Transition Process

Student Senate Sponsor(s): Kyla Mathner, College of Education

<u>Date of Student Senate Approval:</u> February 1, 2021

Vote: Passed

Reviewed by the President of the	
Student Senate:	Date:
	Mr. Hays Kassen
Approved by the President of the	
Student Government Association:	Date:
	Ms. Ada Ruth Huntley
Reviewed by the Advisor of	
Student Governance	Date:
	Mr. Pearson Brown
Reviewed by the Assistant Director	
of Student Involvement:	Date:
	Mr. Brad Smith
Reviewed by the Director of	
Student Involvement:	Date:
	Mr. Corey Edwards
Reviewed by the Senior Vice President	
of Student Affairs:	Date:
	Dr. Bobby Woodard
Approved by the President	
of Auburn University:	Date:
	Dr. Jay Gogue

Copies to be filled with:

President of the Student Senate ● President of the Student Government

Association ●

Advisor to the Student Senate



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BILL TO: Student Senate

BILL FROM: Kyla Mathner, College of Education

RE: Schools Council Transition Process

DATE: January 19, 2021

PSSB: 21-0201-15

I ask for the approval of the following:

500.8 After spring elections, the outgoing school president and vice president must continue to attend the individual school council meetings, led by the newly elected president of that particular school or college, until the end of spring semester transition process is complete to serve in an advisory position. The Executive Director of Schools Council will aid with this procedure.



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SGA Bill of Law

PSSC: 21-0201-01

Name of Law: Appreciation of the Athletics Department's Contribution to Auburn

University

Student Senate Sponsor(s): Luke Hess, At-Large

John David Mathews, At-Large

Date of Student Senate Approval: February 1, 2021

Vote: Passed

Reviewed by the President of the Student Senate:	Date: Mr. Hays Kassen
Approved by the President of the Student Government Association:	Date: Ms. Ada Ruth Huntley
Reviewed by the Advisor of Student Governance	Date: Mr. Pearson Brown
Reviewed by the Assistant Director of Student Involvement:	Date: Mr. Brad Smith
Reviewed by the Director of Student Involvement:	Date: Mr. Corey Edwards
Reviewed by the Senior Vice President of Student Affairs:	Date: Dr. Bobby Woodard
Approved by the President of Auburn University:	Date: Dr. Jay Gogue

Copies to be filled with:

President of the Student Senate • President of the Student Government Association • Advisor to the Student Senate



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BILL TO: Student Senate **FROM:** Luke Hess, At-Large

John David Mathews, At-Large

RE: Appreciation of the Athletics Department's Contribution to Auburn University

DATE: January 19, 2021

PSSC: 21-0201-01

Appreciation of the Athletics Department's Contribution to Auburn University

WHEREAS, the COVID-19 pandemic has affected nearly every aspect of college athletics and presented innumerable obstacles that have hindered the commencement of the 2020 football season; and,

WHEREAS, the Auburn University Athletics Department went above and beyond to ensure that the football team could participate in the 2020 season by creating a safe environment for players and coaches to prepare and participate in this past season; and,

WHEREAS, Auburn University was the only university in the SEC to prioritize students and offer tickets to all of its students for every game; and,

WHEREAS, the Auburn University Athletics Department worked diligently along with Student Affairs to create a safe gameday experience by developing and enforcing COVID-19 guidelines and practices; and,

WHEREAS, safety practices included designated seating zones for students to sit in, different entrance times to mitigate standing crowds, cushioned seats in every section to dissipate crowds, extra event staff to monitor and direct fans throughout the game, one-way traffic flow for all entrances and exits, touch-free electronic ticketing, the utilization of GuideSafe Healthcheck, and extra hand sanitizer placed throughout; and,

WHEREAS, these guidelines helped in maintaining relatively consistent low numbers of COVID-19 cases on Auburn's campus for the duration of the season; and,

WHEREAS, the Auburn University Athletics Department supported the Auburn family by adapting Auburn gameday traditions and spirit to conform to COVID-19 gameday guidelines; and,

WHEREAS, these included allowing the Cheerleaders, Tiger Paws, Aubie and Band to perform in the stands, the pre-distribution of gameday shakers, and videos of memorable eagle flights from the past; so,

THEREFORE, LET IT BE KNOWN THAT, we, the Auburn University Student Senate, wish to commend the Athletics Department for prioritizing the students throughout the season and for



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hosting a successful and safe gameday experience for students, players, coaches, and staff while encouraging and promoting the Auburn gameday spirit.

CC: Allen Greene, Director of Athletics

Exin Beck, Associate Athletics Director, External Relations
Jeremy Roberts, Associate Athletics Director, Operations
Dan Heck, Assistant Athletics Director, Marketing & Fan Engagement
Stephen Naughton, Assistant Athletic Director
Cody Chaney, Director of Ticket Sale